

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 16 May 2016

Portfolio:	Leisure and Community
Subject:	Award of Contract for the refurbishment of Priory Park, Drake Close and Fareham Park Play Areas
Report of:	Director of Operations
Strategy/Policy:	Leisure Strategy
Corporate Objective:	Leisure for Health and For Fun

Purpose:

This report considers the tenders received for the design, supply and installation of new play equipment at Priory Park, Drake Close and Fareham Park Play Areas and recommends an award of contract for all three improvement projects to one contractor.

Executive summary:

In November 2013 the Executive approved a five year improvement programme for the Council's outdoor sports facilities, play spaces and other recreational facilities, utilising section 106 developer contributions.

The play areas identified for improvement in years 2016/17 in the Open Space Improvement Programme are; Priory Park, Drake Close and Fareham Park Play Areas.

This report provides the Executive with information regarding the tenders received for these proposed play area improvements and seeks an award of contract decision.

Recommendation/Recommended Option:

That the Executive agree the tender submitted by the contractor ranked 1 (as set out in the confidential appendix A) being the most advantageous tender received, be accepted and the contract to refurbish all three play areas be awarded to that company.

Reason:

To refurbish existing play areas, to provide new and improved play facilities for local children and young people.

Cost of proposals:

The total cost of refurbishing the three play areas is £190,000. This can be met from section 106 developer contributions as detailed in the Council's Open Space Improvement Programme, subject to the Executive decision to award the contract.

Appendices: **A:** Tender Prices and Evaluation Table

Reference papers: March 2015 – Report to the Executive Play Area Refurbishment Programme

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Executive Briefing Paper

Date:	16 th May 2016
Subject:	Award of Contract for the refurbishment of Priory Park, Drake Close and Fareham Park Play Areas.
Briefing by:	Director of Operations
Portfolio:	Leisure and Community

INTRODUCTION

1. As part of the Open Space Improvement Programme for 2016/17 the Council will be refurbishing Priory Park, Drake Close and Fareham Park Play Areas.
2. The total cost to undertake these improvement works at all three sites is £190,000 and can be funded from the existing Open Space Improvement Programme, using section 106 developer contributions.
3. A series of consultation exercises have been undertaken with local residents, schools and groups to help identify how best to improve the play facilities to help ensure the needs of the local community are met.
4. An invitation to tender for this project was issued on 26th February 2016 via the South East Business Portal to the 9 (nine) suppliers listed on ESPO framework agreement

PROPOSAL

5. On the 1 April 2016, 6 (six) tenders were received and opened by Democratic Services and the Procurement Officer. The tender price details are presented in the confidential appendix A.

EVALUATION PROCESS

6. The contract documents defined a pre-determined scoring mechanism whereby tenders are assessed on price, service and quality including play value.
7. The tender submissions were evaluated and the scores weighted as specified in the invitation to tender. The scores and ranking for all 6 (six) tenders received are represented in the confidential appendix A.

8. Tenderers were required to complete a 'Tenderers Compliance and Response' pro-forma. This enabled officers to score the quality and service elements of their submission, assessing their method of approach to delivering the service.
9. Based on the evaluation of the tenders received, the 6 (six) bids have been ranked in order of economic advantage to the Council. The most advantageous supplier, which achieved the highest overall combined score, is recommended for the award of the contract.

RISK ASSESSMENT

10. Many of the usual and identifiable risks initially present in this type of project have been negated through the Council's rigorous and structured procurement process.
11. All suppliers have undergone all of the checks associated in order to be part of the ESPO framework agreement (No. ESPO 115) for the provision of this type of work/supply.
12. Regular monitoring will take place and a series of project progress meetings will be held during the course of the implementation to reduce potential risks.

FINANCIAL IMPLICATIONS

13. The works and charges associated with this contract can be financed from section 106 developer contributions as detailed in the Open Space Improvement Programme.

CONCLUSION

14. 6 (six) valid tenders were received for the improvement works required to be undertaken at Priory Park, Drake Close and Fareham Park Play Areas. It is recommended that the most advantageous tender received, ranked 1st in the confidential appendix to this report, be accepted and a contract awarded accordingly.

Reference Papers:

September 2014, Leisure and Community Policy Development and Review Panel, Open Spaces Improvement Programme – Play Areas and other (non-sport) Recreational Facilities